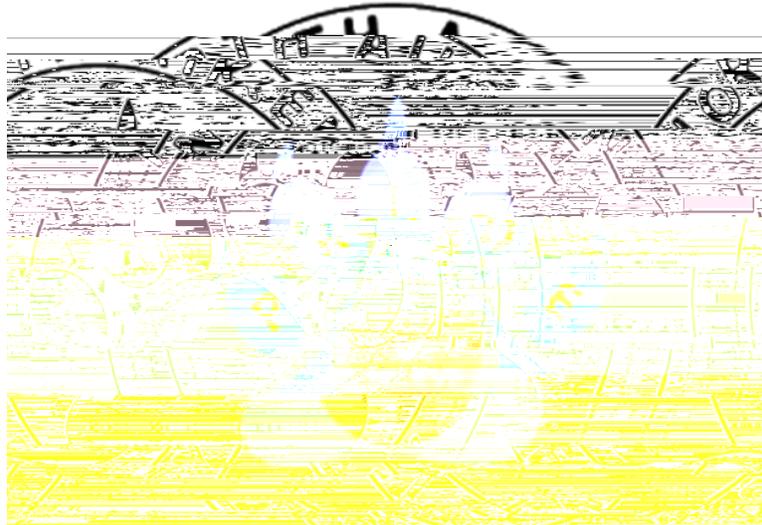


North Aiken Elementary School Family Handbook



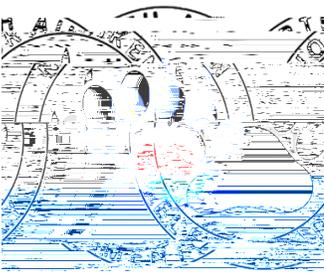
100 Bears Rock Road
Aiken, SC 29801
Phone Number 803-641-2690
Fax Number 803-641-2674

Elisa Sanders-Pee
espee@acpsd.net
Principal

Natonia Sullivan
nsullivan@acpsd.net
Assistant Principal

Dear North Aiken Elementary Family and Friends,

It is our pleasure to welcome you to North Aiken Elementary School. Our team of dedicated staff members is excited about the 2018-2019 school year. We recognize the importance of educators, parents, students, and community members working together to create a learning environment that is safe and offers every student the opportunity to learn. We are committed to meeting the needs of all our students and maintaining high expectations for



School Vision:

The children are the heart of North Aiken,
and together we learn, grow, and excel.

School Facts:

Grades: Pre-kindergarten – Fifth Grade
Mascot: Bear
Colors: Blue and Yellow
Total Daily Enrollment: 434

We Believe Statements:

We Believe...

1. Together is better.
2. Commitment is key.
3. Learning is a process.
4. Creativity is essential.
5. Success is the only option.

AIKEN COUNTY SCHOOL BOARD

Our North Aiken School Board representative is Mrs. Rosemary English.

Faculty and Staff

2018-2019

Principal – Elisa Sanders-Pee
School Counselor – Kendra Williams
Instructional Coach- Pamela Cantrell

Assistant Principal – Natonia Tillman
Literacy Coach – Sylvia Lee

DAILY SCHEDULE

7:00 AM ~ Students may enter the building. Students should not be at the school before 7:00 AM.

REMINDER: Students will eat breakfast in the classrooms.

7:30 AM ~ Tardy Bell- Students arriving after this time will not receive breakfast.*

Students are not allowed on campus before 7:00 AM. Teachers/Staff members who are at school before 7:00 AM are not available to supervise children.

Car riders are to be picked up promptly between 2:30 and 2:50 PM. All students who are being picked up by car are to be picked up at the front entrance. No other pick-up area is permitted. Parents of children who are picked up by daycare vans/buses must tell the daycare provider to contact office personnel before the pick-up begins. Any person responsible for picking up student(s) who is continuously late will be subject to referral to the

TELEPHONE

GRADES 1-5 and Proficiency Based Reporting

In grades one through five, numerical grades as specified shall be used to report student progress for each grading period. Report cards will reflect mastery of the South Carolina College and Career-Ready Standards for each content area. Numerical grades will be used on report cards, transcripts, and permanent records in reading and mathematics for grade one. Numerical grades will be used in all subject areas for grades two through 12, except as noted in the following paragraphs.

- ◁ Meeting standards (MS), making progress towards standards (MPS) and not making progress towards standards (NMP) will be used in art, physical education, and music in grades one through five. MS, MPS, and NMP will be used in ELA, social studies and science in grade one and handwriting in grades one and two. Health will be included with science in grades one through five.
- ◁ In grades one through five, the ELA grade will be a composite of spelling, English and composition, with reading being a separate grade. In grades six, seven, and eight, the ELA grade will be a composite of English, reading, and composition.

In addition, for the 2018-2019 school year, we will also be using proficiency-based reporting. This is reporting that is based on students demonstrating mastery of the knowledge and skills they are expected to learn in one unit before they progress to the next lesson.

MEDIA CENTER

We want to encourage our students to take full advantage of the Media Center and the many opportunities for learning and enrichment it provides. Students are responsible for library books they have checked out and are reminded to bring the library books to school on the day that their class is scheduled to go to the media center.

LOST AND FOUND

Money, j

PARENT TEACHER ORGANIZATION (P.T.O.)

North Aiken P.T.O. desires to be a very active and supportive group. The P.T.O. officers need your help and support. We hope all ofpe

To be identified, students must meet two of the following dimensions:

concepts, effective life skills and successful coping skills

*North Aiken Elementary School's students are expected to dress, be groomed, and otherwise conduct themselves in such a way as to not distract or cause disruption in the educational program or orderly operation of the school. Personal appearance and conduct of students should promote health and safety and contribute to a climate conducive to teaching learning. School administrators will be responsible for determining violations of this policy.

ABSENCES, EXCUSES, AND STUDENT ATTENDANCE REGULATIONS

GRADES K-5: Student attendance will be recorded on a daily basis. To be counted present for the day, a student must attend at least half of the school day. When a student returns to school after an absence, a note of explanation from the parent, guardian, physician, or other health provider, must be submitted within (5) school days. Failure to submit notes for absences within this time frame will result in the absence being marked "unlawful" regardless of reason. Absences up to ten per year will be considered lawful if the reasons for the absences are defined a lawful according to this policy. The principal will promptly approve or disapprove any absences in excess of five for semester courses, to ten per year. All absences, whether lawful or unlawful, are charged against the maximum allowed. The parent should be notified before the maximum number of absences allowed is reached. The school will maintain on file evidence of notification (i.e., copies of letters sent, records of conference held, etc.).

Lawful Absences:

1. Students who are ill and whose attendance would endanger their health or the health of others may be temporarily excused from attendance. A statement from a physician or other health provider may be required.
2. Students in whose immediate family there is a serious illness or death may be temporarily excused from attendance. A statement from a physician or other health provider may be required.
3. Students may be excused from attendance for recognized religious holidays of their faith.
4. Students may be excused from attendance for travel or attendance at events that the principal approved as an education experience. Request for approval should be submitted to the principal in writing at least five days in advance.
5. Students may be excused from emergencies as approved by the principal.
6. Other lawful absences are detailed in Policy JH-R.
7. Chronic, or extended illness, requires a certification of the illness from a physician or other health provider.

The statement of illness must be presented to the school at the time of registration or immediately following the medical diagnosis. Such statement will become a part of the student's health file and will be placed in the permanent record. All absences in excess of (10) days must be approved by the principal.

UNLAWFUL ABSENCES

An unlawful absence is defined as a student's willful absence from school without the knowledge of the parents, or a student's absence from school without an approved reason with or without the knowledge of the parents.

ADMINISTRATIVE RULE MEDICINES (JGCD-R) MEDICATIONS IN SCHOOLS

If a student is required to take medication during school hours, and the parent/guardian cannot be at the school to administer the medication, only the principal or principal's designee will administer the medication in compliance with the following:

1. The parent/guardian or emergency contact designee is requested to deliver to the school a completed district medication form and any medication except controlled substances and is required to deliver controlled substances. All medication must be in the original prescription container labeled with the following typed information:

- a. student's name
- b. name of medicine
- c. approximate duration of treatment
- d. time to be administered
- e. dosage
- f. date
- g. strength
- h. pharmacy name, address, phone no.
- i. physician's name
- j. directions for use

If, under extenuating circumstances, the parent/guardian is unable to personally deliver the medication to the school, a note indicating the number of units of medication must be sent with the student and must accompany the container and the completed district medication form. Non-prescriptive (over the counter) medications in the following categories are requested to be delivered to the school by the parent/guardian and must

4. Students may be given permission to carry and self-administer their medications due to life threatening conditions. Permission will be granted only after a physician's order is received (i.e. using the District Medication form, etc.).
5. The school district retains the discretion to reject any request for administration of medicine.
6. A copy of this regulation and the policy may be provided to parent/guardian upon request.

REF
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Parent-Teacher Organization

Join PTO! Support your school and your child's teacher for only \$5.00 (earn parent points for prizes)! Our 2018-2019 Fundraising Goal is \$10,000! Help us reach that goal!

2018-2019 PTO Meeting Dates

August 27th
September 18th
October 16th
November 20th
December 18th
January 22nd
February 19th
March 19th
April 23rd
May 13th

President - Trina Stukes-Williams
Vice President - Roderica Chiles-Washington
Treasurer Hattie Hayward
Asst Treasurer - Laura Williamson
Secretary - Rashloynn Brown
Communications Secretary - Annette Wright
Asst. Communications Secretary - Tiiu Good

Fundraising Events

- < World's Finest Chocolate (PTO)
- < Fall Festival (PTO)
- < NAIES Pageant (PTO)
- < School Supply Store (Fundraiser)
- < Coupon Book (Fundraiser)
- < Lunch Special Fridays (Fundraiser)
- < Cookie Dough (Fundraiser)

Partner With Us

Donate goods and services

Volunteer Services

Coordinate field experiences for our students ~~Allow our students to come on a field experience~~

Mentor-A-Bear



Family Bridging Activities

We need you! Did you know that when parents are involved in their child's education, students achieve more, exhibit more positive attitudes and behavior, and feel more comfortable in the learning environment? We all want our students to be successful in life, right? Well, this is how it can happen. Each month there will be a calendar sent home. Complete the activities on the calendar to earn points. Not only will you earn parent points, but you will also show your child that we are all in this together!

Parent Points

You will be able to earn parent points throughout the year just for partnering with us! When you complete the bi-weekly survey you will earn points, when you and your child complete bridging activities you will earn points, when you join PTO, you will earn points, and there will be more fantastic ways for you to earn parent points throughout the year!

25 points- Thank you Parent Award!

Your "name in fame" on all social media outlets and website, shout out on the radio station, and a snack pack.

50 points- Proud Parent Award!

Your "name in fame" on all social media outlets and website, shout out on the radio station, and a family ice cream outing.

75 points- Super Parent Award!

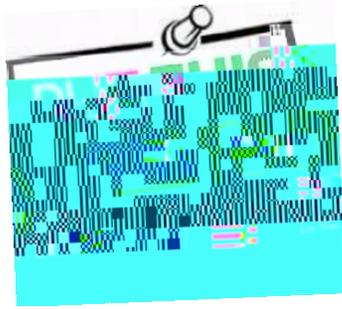
North Aiken Elementary official t-shirt, your "name in fame" on all social media outlets and website, shout out on the radio station, and a family movie pack.

100 points-Parent of the Year!

Your "name in fame" on all social media outlets and website, shout out on the radio station and in our Emerald City Booklet, and a family dinner for 4 on us!

Parent University

We will be hosting several sessions focusing on topics of interest to our parents. This will serve a great opportunity to interact with other fellow parents, learn strategies to better assist your child(ren), and stay connected to the school. If you have a topic you would like to have offered please submit your suggestions to a member of our PTO or Mrs. Williams, School Counselor. Further information and dates to follow.



August 23rd- Open House Bash 0 0 1 2-0.687o 0 0 1.71 Tf1 0 0 1 58.56 425.38 Tm0 g0 G[Se)-2(p)-4(20)-4(e)8(mb)-5(er)7()-3(3)JTJET@0.000011802 0 792
September 3rd- Labor Day Holiday